

*If is looking for a new team member:*

# COMPLIANCE OFFICER

Best  
offer!

As Compliance Officer you are, in close cooperation with the Group Compliance function, responsible for coordinating the compliance function in the If Estonia company, ensuring effective compliance processes and methods and providing value to management and the business. You support the Supervisory Board, management and the business so that they can ensure that If operates in accordance with applicable rules. You also follow up and verify compliance with internal and external rules. Your responsibilities further include reporting and follow up of compliance risks, as well as helping the business to identify and assess such risks.

*As a successful candidate you:*

- have a degree in law
- have experience from the compliance area in the financial industry
- are familiar with laws and regulations that govern If's business
- are an excellent communicator in writing as well as verbally (both in Estonian and in English)
- are process oriented with a structured and proactive work approach
- have a strong integrity
- are "fit and proper" according to new Solvency II regulation
- have business orientation and a strong ability to build relationships

*Main responsibilities:*

As Compliance Officer, you are expected to contribute to the development of, and ensure that there are effective processes around:

- If Estonia's policies and instructions; provide support in the implementation of these and follow the regulatory developments in relevant areas,
- advice to the business, education and information, to promote compliance with external laws and regulations as well as internal rules,
- processes and activities for the identification, management, and reporting of compliance risks and support to the business in their handling of compliance risks,
- monitoring activities to detect non-compliance or inefficiencies in the compliance program,
- reporting that gives added value to the receiver and is in line with external requirements and internal needs.

*We offer:*

- A highly qualified international working environment
- Opportunity for further career development
- Attractive working conditions and employer benefits

*Job location:*

- Tallinn, the position involves some travelling in the Baltic countries

*Apply:*

Please, send your CV and MOTIVATION LETTER in English with password "Compliance Officer" to the e-mail konkurss@if.ee or apply online by November 10, 2015. For further information about the position or about the recruitment process please contact heidi.speck@if.ee

